



# Australian Careers Education Pty Ltd

CRICOS No: 03219A RTO No: 22424 | Australian Careers Education Pty Ltd |  
347-351 Victoria Street, Brunswick, VIC 3056 Phone: +61 3 9380 1414 | Facsimile: +61 3 9380 1811  
Email: [info@ace.vic.edu.au](mailto:info@ace.vic.edu.au) | Website: [www.ace.vic.edu.au](http://www.ace.vic.edu.au)

## AGENT APPLICATION FORM

### Agents Application form for overseas student counselling and recruitment assistance

Please complete the form using the grey fields below, print and sign and forward ACE a copy of your application. Please ensure ALL fields are complete and at least 2 referees have been noted.

Agent's Business Name: \_\_\_\_\_

ABN No. (If Available): \_\_\_\_\_ MARA Code: \_\_\_\_\_

#### Head Office Contact Details:

Contact Name(s):	
Position:	
Email:	
Phone:	Fax:
Company Postal Address:	
Postcode:	Country:

#### About Agency:

Years in education consultancy:
Number of Students sent to Australia last year and this year until now:
Primary Business:
Services Provided to Students:
Number of student Counselling staff:
Member of Associations:
Have you worked in conjunction with another agent previously? <input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, what is the name of that agency?

#### Please Tick the Market(s) you represent:

- |                                   |                                     |  |                                      |
|-----------------------------------|-------------------------------------|--|--------------------------------------|
| <input type="checkbox"/> India    | <input type="checkbox"/> Mauritius  | <input type="checkbox"/> Singapore     | <input type="checkbox"/> South Korea |
| <input type="checkbox"/> China    | <input type="checkbox"/> Bangladesh | <input type="checkbox"/> Pakistan      | <input type="checkbox"/> Philippines |
| <input type="checkbox"/> Malaysia | <input type="checkbox"/> Indonesia  | <input type="checkbox"/> Sri Lanka     | <input type="checkbox"/> Vietnam     |
| <input type="checkbox"/> Nepal    | <input type="checkbox"/> Thailand   | <input type="checkbox"/> South America | <input type="checkbox"/> Europe      |

Agent Application Form	Version 4.4	Updated: July 2018
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## Referee 1

List two referees from Educational Institutes that your Agency represents. One referee must be from an Educational Institute in Australia.

Contact Name(s):	Position:
Organisation:	Phone:
Email:	Fax:
Address:	

## Referee 2

Contact Name(s):	Position:
Organisation:	Phone:
Email:	Fax:
Address:	

Please list other offices that operate under your Agency's name: (Please attach another sheet if required).

## Other Branches Details

Branch Name:	
Contact Name(s):	Position:
Email:	Phone:
Website:	Fax:
Company:	
Address (postal):	

## ESOS Mandatory Supporting Documents - Please tick documents you have provided with this application:

- Company registration Certificate
- Company Profile
- MARA Certificate
- ISANA Certificate - <http://www.isana.org.au/>
- Education Agent Training Course (EATC): <http://www.pieronline.org/agents/online-training>

DECLARATION: I am interested in representing Australian Careers Education Pty Ltd (ACE) as an Education Agent and I agree to do so in an honest and professional manner.

Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_\_\_

### Please forward completed application to:

Australian Careers Education Pty Ltd Or  
**Fax:** +61 3 9380 1811  
**Email:** [garry@ace.vic.edu.au](mailto:garry@ace.vic.edu.au)

**Post: Head Office**  
347-351 Victoria Street,  
Brunswick, Victoria 3056, Australia

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